

RESOLUTION NO. 745

WHEREAS, the Law Enforcement Support Agency is authorized to charge fees for various services, and,

WHEREAS, it is prudent to evaluate, modify and affirm the fee schedule, and,

WHEREAS, the actual cost for copying public records and subpoena requests was last modified in March of 2005, and,

WHEREAS, the costs to provide these services have changed with significant cost decreases in copier charges,

Now, Therefore

BE IT RESOLVED BY THE EXECUTIVE BOARD OF THE LAW ENFORCEMENT SUPPORT AGENCY:

That the LESA fee schedule is hereby amended effective November 16, 2009, pursuant to Attachment 'A'.

Nov. 9, 2009
Adopted

Cecile W. Boan
(For the Executive Board)

LAW ENFORCEMENT SUPPORT AGENCY

FEE SCHEDULE	COST
1. Individual requests for inspection of local conviction criminal history records information, including fingerprinting for positive identification.	\$30.00
2. Individual requests for inspection of local conviction criminal history records information, by name and date of birth only.	\$20.00
3. Issuing or renewing a Concealed Pistol License.	Fee established By RCW 9.41.070
4. Clearance letter for Immigration, Passport or VISA.	\$20.00
5. Traffic Accident report	\$ 0.15
a. Cost per printed page to uninvolved parties	
b. Cost of postage if applicable	
6. Records search, furnish case control number or letter of loss.	\$ 5.00
7. Attachment of any insurance communication to a case record. (requires a \$5.00 check with each subrogation letter)	\$ 5.00
8. Public Disclosure and Subpoena requests.	\$ 0.15
a. Cost per printed page	
b. Cost of postage if applicable	
9. Taking fingerprints for other than County or City licensing purposes.	
a. First fingerprint card	\$ 5.00
b. Second and each additional card	\$ 3.00
10. Civil court appearance by LESA personnel, to include those court appearances as directed by Subpoena Ducus Tecum, per hour or fraction thereof.	\$75.00
11. Furnish compact disc (CD) with recorded copy of original tape recording made in the Communications Center of telephone or radio conversations pertaining to a particular event or events as properly authorized. Fee shall be charged for the time actually spent in copying information from the original records at a cost of \$18.75 for each fifteen minutes or fraction thereof plus \$0.78 for each CD furnished. Cost per hour or fraction thereof.	\$75.00
12. Communications, records, data processing and electronic equipment maintenance and service costs per hour plus parts and vendor repair charges at cost.	\$75.00
13. Copy of Crime Reports prepared by LESA, which includes Pierce County Sheriff, cities of Tacoma, Lakewood, University Place and Edgewood.	\$ 5.00
14. Laminating of wallet sized documents.	\$ 3.00
15. Postage Fees. \$1.50 for up to three pages plus \$.15 postage for each additional page.	

Criminal Justice agencies are exempt from these fees except for item #13